

IPEX Group Privacy Statement

Introductory provisions

This page contains the IPEX Group privacy statement. The IPEX Group consists of IPEX International Trading B.V, IPEX Nederland B.V. and IPEX GMBH (Germany), IPEX Beheer B.V, IPEX Europe B.V. and MEH B.V.

Please read this privacy statement carefully. IPEX Group has its registered office at Vonderweg 14 in (7468 DC) Enter, the Netherlands, and the stated private companies are listed in the commercial register of the Chamber of Commerce. International Trading B.V (08158067), IPEX Nederland B.V. (08175440) and IPEX GMBH (HRB 201027), IPEX Beheer B.V. (06086001), IPEX Europe B.V. (08158038) and MEH B.V. (08129213).

This privacy statement explains how IPEX Group handles the processing of personal data. It states, for example, the personal data (and categories of personal data) that are collected and the purpose for which the personal data are used. IPEX group also states the legal grounds for the processing of personal data and what security measures have been taken to protect the processing of personal data.

The processing of personal data by IPEX Group falls under the statutory exemption regulations. For this reason, the processing is not reported to the Dutch Data Protection Authority.

IPEX Group reserves the right to make changes to this privacy statement. The current privacy statement was last updated on 16-12-2018.

IPEX Group can be contacted by e-mail at info@ipex-group.com and by telephone at +31 (0)547 384 635.

Types and purposes of the processing of your personal data

(i) IPEX Group uses three different means to process your personal data. Firstly, your personal data can be processed via the contact form on the website. This concerns the following personal data: first name and surname, e-mail address, company name and telephone number. These details are required in order to contact you. (ii) Your personal data can also be processed by telephone. We will also process your first name and surname, e-mail address, company name and telephone number through telephone sales. We will also ask you for your delivery address, address details, town/city and your VAT number, if you have one. These data are essential for maintaining contact, for delivering products and for invoicing purposes. (iii) Finally, it is possible for your personal data to be processed physically. This means that one of our account managers will pay you a visit and then store and process the aforementioned data.

If you are a customer or prospective customer, we may also use your e-mail address to keep you informed in the future about offers you may find interesting. You may unsubscribe from this newsletter at any time by clicking on a link in the newsletter itself.

In addition to the above data collected via the website, by telephone or physically, IPEX Group also obtains data via third parties. This concerns telephone numbers that are collected through market research. These telephone numbers are required for telephone sales. In addition to telephone numbers, it is also possible for IPEX Group to obtain mailing lists via third parties.

The legal basis for collecting personal data is that this is necessary in order to fulfil the contract. Without these personal data, IPEX Group would be unable to perform its services. Their processing is also necessary in order to safeguard the legitimate interests of IPEX Group. Only the personal data required to perform business operations, such as maintaining contact with customers, delivering the products and accounting, are processed.

IPEX Group will be unable to render its services without these data. If you refuse to provide the personal data, IPEX Group may not be able to meet its contractual, statutory and/or mandatory obligations. You will be responsible for any adverse consequences of failing to provide the personal data in this case.

Period of the processing of your personal data

The data will not be retained for longer than necessary to meet the retention obligation for tax purposes, which is a period of up to seven (7) years after termination of the employment contract.

The other personal data will not be kept longer than necessary for our purposes. If a statutory retention period applies, the data will be kept in accordance with the periods set out in these provisions.

Reference to other websites

This privacy statement applies to this website, and to the following websites: ipex-group.com, ipex-group.de, ipex-group.nl and the landing platform for i-form.com. Our website may contain links to other websites that are not managed and/or owned by IPEX Group. As such, we have no control of the privacy policy applicable to such websites. If you are referred to another website by clicking on such a link, the privacy statement of that website will apply. IPEX Group is in no way whatsoever liable or responsible for that website or for the privacy statement on that website. When visiting the website, IPEX Group recommends that you carefully read its privacy statement before continuing on the website.

Transfer to processors and third parties

Personal data are processed by companies engaged by IPEX Group to carry out the task. The law refers to these companies as 'processors'. The processors act exclusively under the responsibility of IPEX Group. For instance, delivery is outsourced to suppliers and year-end closing is performed by our accountant.

If IPEX Group intends to outsource these activities to parties other than the said processors, IPEX Group will notify you in good time. You can always contact us to obtain more information on this.

Your personal data will only be shared with third parties that are not processors if IPEX Group is obliged under a statutory provision to transfer your personal data to competent authorities.

Invoicing is carried out based on the location from which the order is placed. If you are a customer in the Netherlands, invoicing will be carried out by IPEX Nederland B.V. It is also possible for you to receive invoices from IPEX Europe BV or IPEX GMBH.

Security

IPEX Group has taken appropriate technical and organizational measures to protect your personal data against loss or unlawful processing.

For instance, the website has an SSL certificate and all personal data are coded before they are stored electronically. Moreover, accounting data are stored via an ERP package called Navision and customer data are stored via CRM Software. Both these systems are secure and password-protected.

Your privacy rights

You have the right to access, rectify, remove and limit the processing of your personal data in accordance with the provisions of the General Data Protection Regulation. If you have any questions and/or comments about this privacy statement you can always e-mail info@ipex-group.com or call +31 (0)547 384 635. We will take every question and/or comment seriously, but would like you to give us a reasonable period of time to answer it.

If you would like to submit a complaint about the processing of your personal data by IPEX Group, you can do so with a supervisory authority (the Dutch Data Protection Authority, for example).

We trust that we have provided you with sufficient information.